

PART A

Report to: Overview and Scrutiny Committee
Date of meeting: 22 June 2017
Report of: Committee and Scrutiny Officer
Title: Community Safety Partnership Task Group 2017/18

1.0 **Summary**

- 1.1 Overview and Scrutiny Committee is required to agree the membership of the Community Safety Partnership Task Group and from this year it will need to appoint the task group's chair.
- 1.2 The scrutiny committee is also asked to approve amended terms of reference for the task group following a review last year. The revised terms of reference are attached as Appendix 1 to this report.

2.0 **Recommendations**

- 2.1 that Overview and Scrutiny Committee agrees the membership of the Community Safety Partnership Task Group.
- 2.2 that Overview and Scrutiny Committee agrees the updated terms of reference for the Community Safety Partnership Task Group as set out in Appendix 1.

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Report approved by: Carol Chen, Head of Democracy and Governance

3.0 **Detailed proposal**

- 3.1 The Community Safety Partnership Task Group is a permanent task group reporting to Overview and Scrutiny Committee. The council has a statutory duty to scrutinise the local community safety partnership.

- 3.2 The appointment of the task group's membership is delegated to Overview and Scrutiny Committee and from this year it will also appoint the chair.
- 3.3 The Community Safety Partnership Task Group does not have to be politically balanced and is open to all non-executive councillors. The membership is limited to a maximum of seven councillors. Substitutions are not usually permitted on task groups; however an exception is made for the Community Safety Partnership Task Group as it is not carrying out an ongoing review. Meetings are generally open to the public and the dates, agendas and minutes are published on the council's website.
- 3.4 In 2016/17 the Community Safety Partnership Task Group comprised the following seven non-executive councillors –
- Councillor Rabi Martins (Chair)
 - Councillor Stephen Bolton
 - Councillor Stephen Cavinder
 - Councillor Jagtar Singh Dhindsa
 - Councillor Amanda Grimston
 - Councillor Mo Mills
 - Councillor Matt Turmaine

3.5 **Committee membership 2017/18**

Following the elections on the 4 May 2017, the Democratic Services Manager emailed the political groups on the council for nominations to all committees. She included the Community Safety Partnership Task Group and noted that the membership would be agreed by Overview and Scrutiny Committee.

- 3.6 The following councillors were nominated for membership of the task group –

Liberal Democrat Group

- Councillor Stephen Bolton
- Councillor Stephen Cavinder
- Councillor Amanda Grimston
- Councillor Rabi Martins
- Councillor Glen Saffery

Labour Group

- Councillor Jagtar Singh Dhindsa
- Councillor Mo Mills
- Councillor Richard Smith

3.7 As the Task Group is limited to seven members it will be necessary for one nominee to stand aside. This will not prevent that member being able to attend the meetings but they will not have voting rights.

3.8 **Community Safety Partnership Task Group Chair**

Previously, the task group's chair was appointed at its first meeting. This could be as late as October. It did not enable officers to have advanced discussions with the chair about the task group's work programme for the coming year.

3.9 A report was presented to the Constitution Working Party at its meeting on 22 September 2016, which sought approval for the chair to be appointed by Overview and Scrutiny Committee when it was appointing the membership. This was recommended to Council for approval. It was subsequently agreed by Council at its meeting on 11 October 2016.

3.10 The task group's chair should be a member of Overview and Scrutiny Committee, as they will be required to report back to Overview and Scrutiny Committee on the work being carried out. Those councillors who have currently been put forward for membership, and are also on Overview and Scrutiny Committee, are –

- Councillor Jagtar Singh Dhindsa
- Councillor Amanda Grimston
- Councillor Rabi Martins

3.11 **Terms of Reference**

At the task group's meeting held on 22 March 2017 draft terms of reference were presented for consideration. These were designed to clarify the role, composition and workings of the group. They would assist and enhance the scrutiny process going forward and outline the legal framework that underpinned community safety scrutiny.

3.12 The terms of reference are attached as Appendix 1 to this report for approval.

3.13 **Work Programme**

The timetable of meetings for 2017/18, agreed at Annual Council, indicates there are three meetings scheduled –

- Thursday 27 July 2017
- Monday 13 November 2017
- Wednesday 21 March 2018

3.14 The first meeting will provide an opportunity to consider the work programme for the rest of the year.

4.0 **Implications**

4.1 **Financial**

4.1.1 The Shared Director of Finance comments that there are no financial implications associated with this proposal.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that the Council is legally required to undertake scrutiny of Community Safety

4.3 **Equalities/Human Rights**

4.3.1 Having had regard to the council's obligations under s149 of the Equality Act, it is considered that there are no implications.

4.4 **Potential Risks**

No potential risks have been identified.

4.5 **Staffing**

4.5.1 There are no staffing implications.

4.6 **Accommodation**

4.6.1 There are no accommodation implications.

4.7 **Community Safety/Crime and Disorder**

4.7.1 The Community Safety Partnership Task Group ensures the council carries out its legal duty to scrutinise the local community safety partnership.

4.8 **Sustainability**

4.8.1 There are no sustainability implications.

Appendices

Appendix 1 – Proposed terms of reference

Background Papers

- Agenda and minutes of the Constitution Working Party 22 September 2016
- Agenda and minutes of Council 11 October 2016
- Agenda and minutes of Community Safety Partnership Task Group 22 March 2017

File Reference

None